



# Application for Employment

*Applications will be kept on file for one year.*

## PERSONAL INFORMATION

Last Name	First	Middle	Date of Application	
Street Address			Home Phone	Other Phone
City	State	Zip		
Are you legally eligible for employment in the USA? YES      NO			Are you available for full-time work? If not, what hours can you work?	
How long at present address?			Will you work overtime if asked? YES      NO	
Have you ever been employed with Bergen's? If so, when?			Job Applying For	Pay Expected
Other special Training or Skills				When can you start?

## PERSONAL REFERENCES

Name, Address, and Phone	Name, Address, and Phone
In case of emergency please contact Name	Emergency Contact Phone

## EDUCATION

School	Name and Location	Course of Study	# of years Completed	Did you Graduate?	Degree or Diploma
High School					
Trade					
College					

**Membership in Professional or Civic Organizations, U S Military, and Special Studies:**  
(Exclude those which may disclose race, color, religion, or national origin.)

**EMPLOYMENT RECORD** Please give accurate, complete employment record. Start with present or most recent employer. Attach additional page if necessary.

Company Name	Telephone
Address	Employed From _____ To _____
Supervisor	Salary Start _____ Last _____
Job Title and Describe Work Performed	Reason for Leaving

Company Name	Telephone
Address	Employed From _____ To _____
Supervisor	Salary Start _____ Last _____
Job Title and Describe Work Performed	Reason for Leaving

Company Name	Telephone
Address	Employed From _____ To _____
Supervisor	Salary Start _____ Last _____
Job Title and Describe Work Performed	Reason for Leaving

We may contact the employers listed unless you indicate those you do not want us to contact.  
 Please do not contact: \_\_\_\_\_ Reason: \_\_\_\_\_

How did you learn of our organization? Referred by \_\_\_\_\_  
 DL Newspapers Lakes Area Press Job Service Other \_\_\_\_\_

"I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, if employed, falsified statements on this application shall be grounds for dismissal. Bergen's Greenhouses reserves the right to withdraw any job offer. I understand and agree that, if hired, my employment is for no defined period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice. I authorize any physician or hospital to release any necessary information to determine my ability to perform the duties of my job either prior to tentative employment or in the future during employment with Bergen's Greenhouses."

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_